

The School of Economics in Växjö Student Association (EHVS) Compilation for handling personal data

1. Introduction

This compilation explains how EHVS processes your personal data. The compilation is aimed at you;

- Who is a member of EHVS
- Who buys tickets to our events
- Or who otherwise communicates with us via for example Social Media.

Your privacy is important to us. We are therefore concerned that the personal data collected about you is stored and processed in a safe and secure manner, in accordance with applicable data protection legislation.

We encourage you to read this compilation. If you have any questions about how your personal data is processed, you can first and foremost contact our President at ordf@ehvs.nu or someone else on the board. Contact information for the board can be found at www.ehvs.nu.

2. How we process your personal data

Personal information is all information that can be directly or indirectly (i.e. together with other information) linked to you, for example name, social security number, e-mail address.

In section 2.1, we explain how your personal information is used so that we can provide you with relevant information concerning you as a member regarding events and training.

2.1 What categories of personal data do we process and for what purposes?

We process your personal data with the support of current data protection legislation. This means that every treatment has a legal basis. Most treatments are performed so that we can inform you about what is happening in the association and what is happening in general at Växjö Campus. This information and marketing are applied by the Cardskipper application where your personal information is currently stored.

We also have a separate membership list of you members who are engaged in a committee.

When you choose to become a member of our association, we ask for your consent to state certain personal data and profiling in order to be able to send customized marketing to you in the manner described in section 2.1.1 below.

Below are examples of which categories of personal data we process, for what purposes and based on which legal basis this is done.

2.1.1 When you are a member with us

When you are a member with us, we handle:

- Information that you provide to us, for example name, social security number (without the last 4 digits), e-mail, mobile number, contact information and nationality.
- Other member lists containing names of persons on committees.
- In some cases, bank details when issuing won scholarships or the like.

If you provide information about another person, such as a spouse, girlfriend / boyfriend or colleague, we assume that you have received permission from the person in question.

We process your personal data to:

- Administer our membership register and to identify you as a member.
- Inform about important information that concerns you as a member and student in general.
- Notify you of events and happenings on campus and that may affect you as a member.
- Inform you about the association's activities.
- Direct mailings to members who are members of committees or not.
- Maintain security and prevent crime at our events.

2.1.2 When you communicate with us

When you communicate with us in other ways, for example via social media or email, we process:

- Information that you provide to us, for example name, social security number, telephone number, e-mail as well as contact information and information concerning your case.

We process your personal data to:

- Correct errors, handle complaints, feedback and questions about things that affect our association.

2.1.3 When we have an obligation under law

In some cases, we may process your personal data when we are required by law, for example due to when the police or other competent authority requests information in case of suspicion of crime.

2.2 How long do we store your personal data?

Your personal data is only stored for as long as it is required to fulfill the purposes of the processing.

- Personal information is stored as long as you are a member with us. Then it is removed.

2.3 To whom do we disclose your personal information?

We may disclose your personal information to the following recipients:

- In some cases, our Partners EY, PwC, Deloitte and Länsförsäkringar for increased quality of events.
- Other recipients when it follows legal requirements, other statutes or government decisions.
- Card skipper who handles personal data on our behalf.

Companies that handle personal data on our behalf may always include a so-called personal data assistant agreement with us in order for us to be able to ensure a high level of protection for your personal data.

3. Your rights

According to applicable data protection legislation, you have the right to extracts, corrections and erasing of personal data. You can also request that our processing be restricted, request the right to data portability (if you provided the information yourself), object to our processing and file a complaint to the supervisory authority. Some of the rights only apply in certain situations, if we for example have an obligation by law to save certain information.

If you want to exercise any of your rights, you can contact our President or other board members.

- Right of access (register extract) - a right to receive confirmation of and information about your personal data processing.
- Right to rectification - a right to have incorrect information corrected.
- Right to delete - a right to have data deleted.
- Right to restriction - a right to demand that the processing of personal data be restricted, for example if you oppose the right to data.
- Right to data portability - a right to demand that personal data be transferred from us to another. This right is limited to information that you have provided to us.

If you believe that our processing of your personal data is not in accordance with data protection legislation, you have the right to complain to the Data Inspectorate, which is the supervisory authority.

We have the right to refuse your request for deletion if there are legal obligations that prevent us from deleting certain personal data - such as from accounting and tax legislation. The refusal may also be due to the fact that the processing of your personal data is necessary for us to be able to establish, assert or defend legal claims.

4. Contact information

The person responsible for personal data for the processing of your data is EHVS. If you have questions regarding how EHVS processes your personal data or want information about and contact information for personal data controllers in EHVS, you are welcome to contact the President of EHVS.

For more information or to change your information, please contact the Board of EHVS. Universitetsplatsen 1, 351 95 Växjö or to ordf@ehvs.nu

5. Updates

This summary was last updated on [2018-05-24] and may change again.

The School of Economics in Växjö Student Association, EHVS.